

Adding combo box on the cell in EXCEL by Data Validation

There are some cases need to avoid input error when we collect data when we collaborate with many people. In that case, combo box can avoid errors and provide clear direction for every body in the project.

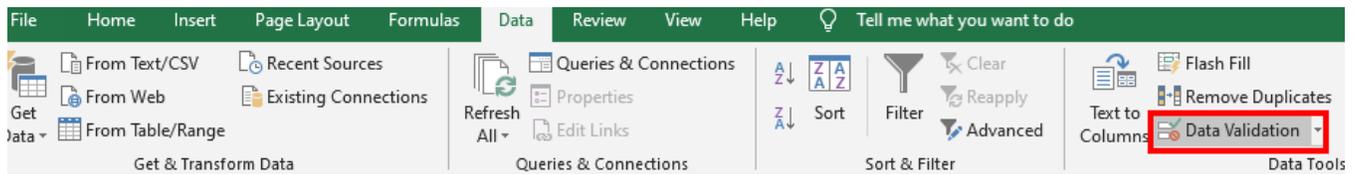
For your information, Data Validation doesn't have an Auto Complete feature, which finds matching items in the list as you start to type. Nevertheless, combo box will be beneficial to avoid errors for collaboration.

Here's steps how to apply data validation to cells

STEP 1) Create a list to show in the combo box.

	A	B	C	D
1	IP Multicast			
2	8VSP			
3	MMS			
4				
5				
6				
7				

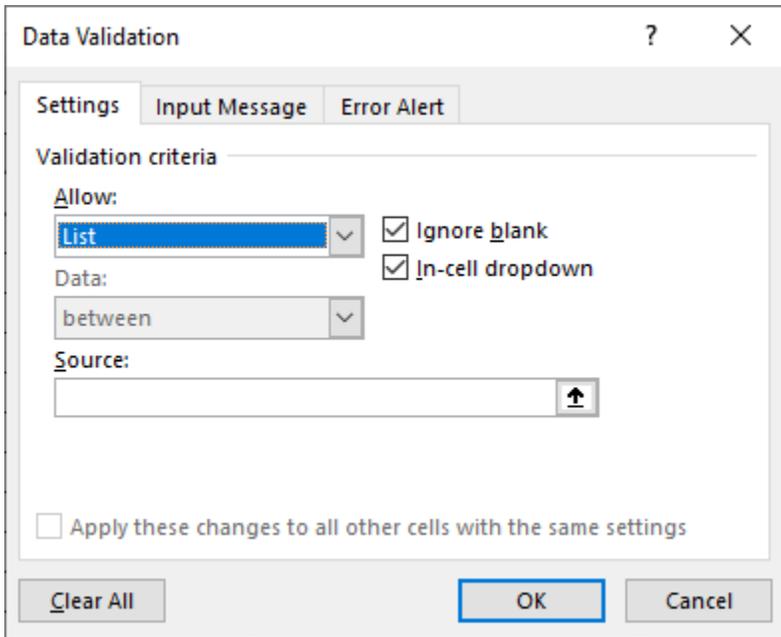
STEP 2) Click the Cell where you want to insert the combo box Data Data Validation



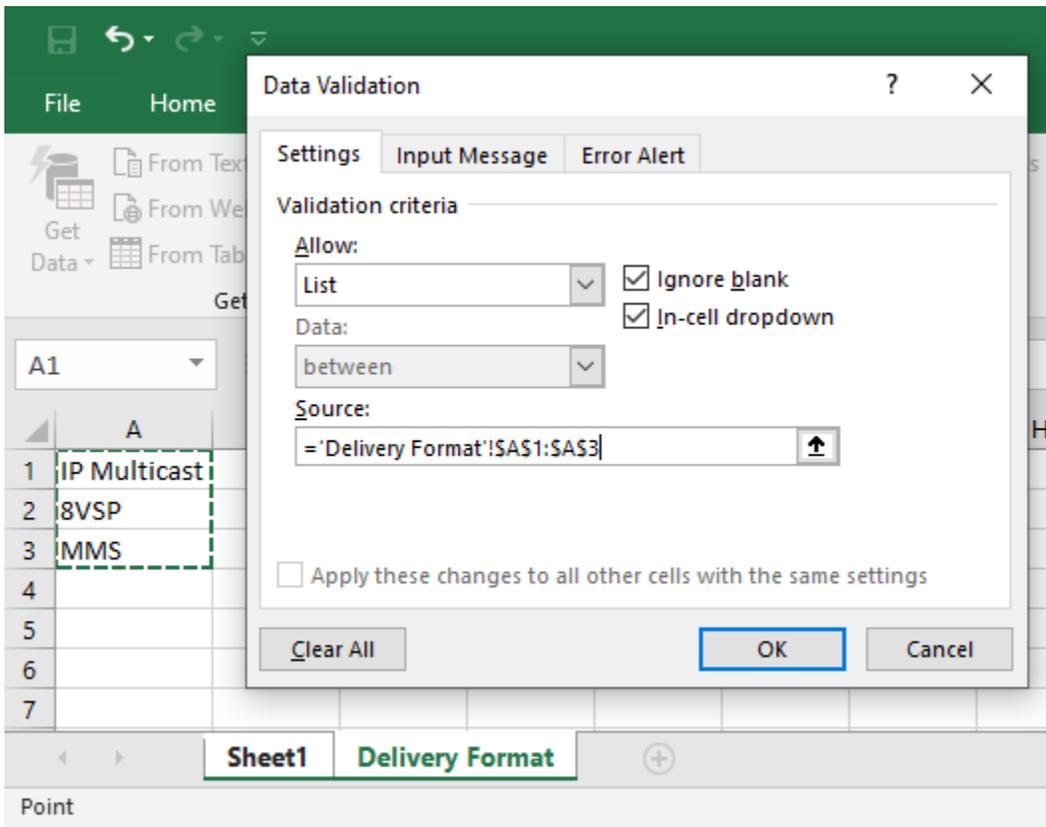
The screenshot shows the Excel ribbon with the 'Data' tab selected. The 'Data Tools' group is visible, and the 'Data Validation' icon is highlighted with a red box. Below the ribbon, a spreadsheet is shown with a table containing channel names and delivery formats.

No	Channel Name	Delivery Format	Notes
1	KBS 2		
2	SBS		
3	MBC		
4	KBS 1		
5	EBS 1		

And you will see settings like below, then select "List"



STEP 3) Click "Source" on the settings Click Data Source Tab Drag the list you want to display



Now you can see the combo box as you designed like below:

	A	B	C	D
1				
2		No	Channel Name	Delivery Format
3		1	K B S 2	
4		2	S B S	IP Multicast
5		3	M B C	8VSP
6		4	K B S 1	MMS
7		5	E B S 1	

You can also copy & paste the cell to other cells.

	A	B	C	D
1				
2		No	Channel Name	Delivery Format
3		1	K B S 2	8VSP
4		2	S B S	8VSP
5		3	M B C	8VSP
6		4	K B S 1	8VSP
7		5	E B S 1	8VSP
8		6	E B S 2	IP Multicast
9		7	J T B C	8VSP
10		8	tvN	MMS
11		9	M B N	8VSP